

<b>CM/ECF</b>  <b>User's Guide</b> <b>Part 2</b>  US Bankruptcy Court, Southern District of Iowa	Chapter
	<b>Processing New Cases</b>
	Section
	<b>Appeals – Motion for Stay Pending Appeal</b>

**Docket****Motion for Stay Pending Appeal**

<b>STEP 1</b>	Select Bankruptcy or Adversary
<b>STEP 2</b>	Select Appeal
<b>STEP 3</b>	Enter Case Number
<b>STEP 4</b>	Select Stay Pending Appeal
<b>STEP 5</b>	Check if joint filing with another attorney
<b>STEP 6</b>	Select Party Filer
<b>STEP 7</b>	Browse, locate, review and attach your PDF document (Include the Certificate of Service as part of the Motion PDF document. Refer to Chapter: Processing Motions.)
<b>STEP 8</b>	Relate to Notice of Appeal
<b>STEP 9</b>	Review Docket Text
<b>STEP 10</b>	Submit if accurate
<b>STEP 11</b>	Back up if changes required
<b>STEP 12</b>	Review Notice of Electronic Filing

**SAMPLE DOCKET TEXT****Docket Text: Final Text**

Motion for Stay Pending Appeal Filed by John Miller on behalf of Carolyn Meadows (RE: related documents(s)[86] Notice of Appeal, filed by Debtor Carolyn Meadows) (Miller, John)

